**Trinity Community Arts**

**Casual Music Tutor**

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| Contract type: | Shifts May Vary |
| Job Title: | Casual Music Tutor |
| Responsible to: | Youth Activities Manager |
| Team: | Social Impact |
| Hours: | Zero Hours |
| Rate of Pay: | £11.18p/hr |
| Annual Leave: | N/A |

**Responsibilities**

The Music Tutor will join our freelance Youth Training team pool to help deliver 1-2-1 and small group music sessions for young people aged between 11-25.

The role will require someone to work flexibly and help to inspire confidence within young people, some of whom may be experiencing challenging circumstances and help them to develop their skills and assist with identifying SMART progression routes into other learning opportunities.

The ideal candidate will have strong experience in youth work and delivering music session’s for hard to reach young people. You will be self-motivated and confident at facilitating and encouraging young people's personal, social and educational development, enabling them to develop their voice, influence and place in society.

You will have excellent planning and organizational or skills to be able to deliver and monitor sessions. You will demonstrate strong musical ability and be able to translate this to differentiate sessions appropriately for learners needs.

You will be able to play one or more instruments to grade 8 or have demonstrable experience to match this grade or have a strong music technology or production background.

**Specific duties**

***Session Delivery***

Ensure successful delivery of Trinity’s Making Tracks Project / Informal music education provision, specifically:

* Delivery of music training sessions appropriate to the target groups we work with, in particular young people who may have become disengaged from mainstream education, covering key and life skills
* Developing appropriate session content and structure, planning and reflecting on individual sessions with young people
* Developing your own knowledge and repertoire appropriate for young people at

different stages of their musical development

* Teaching individual and/or group sessions incorporating elements of general musicianship, which may include sheet music, guitar, drumming, music technology, music production, vocals, recording, or other music area
* Preparing and supporting pupils for performances, auditions, events and festivals
* Arranging lesson schedules and schemes of work, ensuring students are supervised at all times
* Supporting individuals in achieving, ‘Arts Awards’, qualifications
* Completing all necessary evaluation and monitoring for all students ensuring all relevant paperwork and relevant accreditations are completed, submitted and filed correctly
* Supporting young people to identify progression routes and supporting them to progress into other learning, volunteering or work opportunities
* Attending training activities to support your own continuing professional development

***Other***

* Uphold Trinity’s policies; maintain excellent financial controls and implement relevant policies and procedures across the organisation in relation to accountable areas
* Take part and/or taking an active role in any training that may be required

**PERSON SPECIFICATION**

**Qualifications**

* A qualification/accreditation in relevant field e.g. PTTLS, PGCE, or equivalent relevant experience

**Experience**

* A qualification in teaching, youth work, music and/or it’s equivalent through experience
* At least three years experience of working with young people whom may be experiencing or have experienced challenging circumstances
* Experience of delivering Arts Award qualifications or equivalent
* Experience of working on a Youth Music funded project or equivalent
* Experience of safeguarding young people

**Skills**

* Excellent practical musical skills, i.e. guitar, bass, drums, piano, vocals
* Proficient in sound engineering / recording / DJ skills
* Good knowledge of contemporary music genres and artists
* Transferable office ICT skills across a range of systems and electronic diary management
* Good general administration and organisation skills
* Able and willing to learn/use new systems
* Able to use initiative and work with minimum supervision
* Excellent time-management skills and the ability work to meet deadlines
* Excellent communication skills with the ability to engage, develop and motivate others

**Personal characteristics**

* Communicate effectively, confidently and compassionately with a broad range of young people
* Flexible and able to work some unsocial hours including evenings and weekends
* A commitment to the values and objectives of Trinity Community Arts

**Desirable**

* Experience of working in a diverse community arts organisation/setting
* Strong IT skills with knowledge of different operating software and relevant software
* Confident in developing and maintaining good working relationships with range of community groups, local residents and partner organisations

**DBS Check**

A basic check with the Disclosure and Barring Service (DBS) is required for this post, in line with our Safeguarding Policy.

**How to Apply**

To apply please download and complete an application form and accompanying personal details and equal opportunities forms and email to [info@trinitybristol.org.uk](mailto:admin@trinitybristol.org.uk) with, ‘Casual Music Tutor’, in the title. Please note we do not accept CV applications.

**If you have any access needs, require the application pack in a different format, or need to submit your application in a different format, please contact us** [**info@trinitybristol.org.uk**](mailto:info@trinitybristol.org.uk) **/ 0117 935 1200**

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| **Deadline: 9am, Monday 20th September 2021**  **Interviews: W/C 27th September 2021** |

**Trinity Recruitment Policy**

*Equal Opportunities*

Trinity Community Arts is an equal opportunities employer and encourages applications from suitably qualified and eligible candidates regardless of gender, race, disability, age, sexual orientation, religion or belief, socio-economic class,

A commitment to equality of opportunity is a necessary qualification for any job within the organisation.

*Safeguarding*

A Basic or Enhanced DBS (formerly CRB) check may be required for some posts, in line with our our Safeguarding Policy.

*Ex-Offenders*

Trinity supports the rehabilitation of ex-offenders and is committed to ensuring that suitable skilled employees are not excluded from this post, where this does not conflict with our Safeguarding Policy.

*Application Assessment*

As an equal opportunities employer, we ask applicants to use a standard application form, instead of a CV, so that we are able to remove all personal details from the assessment process and only assess on the details contained in the body of the application.

Short-listing decisions are based solely on the information provided within the Application Form. All candidates must provide sufficient evidence concerning how they meet the job requirements, even if they are known to the organisation. We do not take any previous knowledge we may have of candidates into account.

*Feedback*

We will notify all candidates who have not been short-listed for interview. Due to the level of applications received for most posts, we do not provide detailed feedback at the application stage. The most likely reason for not short-listing is that other candidates matched person specification more closely.

We are committed to providing detailed feedback to candidates unsuccessful at the interview stage. Please contact [info@trinitybristol.org.uk](mailto:admin@trinitybristol.org.uk) / 0117 935 1200 for further information about this post or our Recruitment Policy.